

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – APRIL 23, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Tony Hutson, Harold Halbert, Jeff Bouse. Aldermen absent: Dave Honea. Police Chief: Doug Shelton. City Attorney present: Lance Thurman.

Motion by Bouse, seconded by Hutson, to approve the agenda. All ayes. Honea absent.

Citizens participation: Shephen Waldron with Meramec Gravel Group, and owner of Bourbon Cyclery shop stated that he helped with a previous race by the Cuban Gravel Crisis and taken over to start a new event. The new event will take place June 1, 2024 and asked for Main Street in front of the old bakery to be closed from 6 a.m. to 2 p.m. PC Shelton asked if any other side streets close by would need to be closed or if they would need to stop traffic and Waldron didn't think that would be necessary. Waldron stated there could possibly be 100 participants and they would park at the First Baptist Church or possibly the parking lot of Recklein. **Motion by Bouse, seconded by Halbert, to approve the street closure of Main Street, the block in front of the old bakery on June 1, 2024. Vote: All ayes. Honea absent.**

Motion by Bouse, seconded by Martin, to approve the regular meeting minutes of April 9, 2024. Vote: All ayes. Honea absent.

Motion by Halbert, seconded by Martin, to approve the bills to be paid. Vote: All ayes. Honea absent.

Budget transfers as of 06/30/23: Jennifer Basham, accounting, stated that while working on the new budget realized there were some transfers that needed to be finished from June 2023 and presented to the council. Transfers attached. **Motion by Martin, seconded by Halbert, to approve the budget transfers as of 06/30/23. Vote: All ayes. Honea absent.**

Budget revisions as of 03/31/24: Basham, accounting, presented the council with \$324,571 of budget revisions. Basham asked the council to control costs without cutting quality of service to the customers as they should not continue to be in a practice of utility their retained earnings or reserve funding. Martin asked if this revision is only thru March and if there would possible be another revision in the next quarter. Basham replied yes and does foresee the next revision being similar. **Motion by Bouse, seconded by Martin, to approve the budget revisions as of 03/31/24. Vote: All ayes. Honea absent.**

Jimmy Happel – Drug testing collection site: Jimmy Happel with natural gas and the drug coordinator stated that due to unforeseen circumstances, a new drug collection site will be needed. Martin asked if there are any other local locations. Happel will check. **Motion by Martin, seconded by Hutson, to approve Jimmy Happel to check for new drug collection sites. Vote: All ayes. Honea absent.**

Emergency Preparedness Director: Mayor Copling stated that he would like the city to have an EOC Director for the best interest of the city. Martin stated that she had some material to hand out and

asked if the matter could be tabled to give time to review the material for a better view of what is needed and what isn't and stated that it might give a jump start of where to begin. Mayor Copling stated that the topic is tabled and will be discussed at the next council meeting.

Street Department: Meadows Subdivision street barrel – Bill Dotson, street supervisor, stated that in November the council voted to allow a barrel to be put up in the entrance of Meadows Subdivision and he found out that they want a whiskey barrel filled with rock and to attach a sign, but feels that could be a liability in many ways. Thurman stated that Dotson called and discussed the barrel being put out to try to slow and deter semi-trucks and said it then and again that an obstacle in a roadway will create a liability. There was discussion of what was elected to allow and liabilities. Hutson asked how wide the entrance was and if a curbing could be placed in the middle with a fixed object in the confines of it. Dotson stated that one could be placed, but if not tall enough then nothing would change as it would be just drove over. Thurman stated that was what he thought was being proposed but just putting a barrel in the road seems like a bad idea. Dotson stated that he wasn't told by the council what to do or provide for the barrel project and how to make all parties happy. Missy Mullally, in audience, stated that Ron Lee is the one working on the project and asked if Hutson could make contact to discuss. Martin suggested the overhanging entrance like the ones at Wal-Mart but it was discussed that the semi-trucks would just go to the next place to try and turn around. Hutson stated he will visit with Ron Lee and report back. Dotson stated that there is a safety barrel in the road now, and the whiskey barrel is at Public Works. Thurman doesn't think anyone understood the plan. Discussion tabled for the next council meeting.

Rock for Hood Park: Dotson stated that rock needs to be placed over the fill area at Hood Park if it is going to be used during the fair and asked if it was budgeted by the park board. The area could become a muddy mess and risk losing the rock already in place. Mayor Copling asked Basham if there is money in the budget for rock. Basham stated that there was money budgeted for phase 2 at Hood Park and as of now nothing had been spent so could be used for the rock. Dotson thinks \$10,000 worth of rock would be a good start. Hutson asked about support from the county. Martin asked the fair board as they should contribute. Dotson stated they are in a time crunch as they will need time to haul before the fair. **Motion by Martin, seconded by Hartzell, to approve \$10,000 in rock for Hood Park and check with fair board for monetary assistance. Vote: All ayes. Honea absent.**

Hutson asked Dotson if there are any plans of reconnecting the sidewalk and adding an approach at the Stubblefield's apartments on Spencer Street. Dotson stated that Andy Stubblefield is responsible for installing the approach.

Electric Department – transformer quotes: Andy Simpson, electric supervisor, presented a transformer repair quote from Sunbelt Solomon. Instead of scrapping these will be repaired for reuse.

15 KVA	\$1480.00
25 KVA	\$1500.00
50 KVA	\$4718.00

Motion by Bouse, seconded by Hutson, to approve the repair quote from Sunbelt Solomon. Vote: All ayes. Honea absent.

Grounds Department – summer help applicants: The grounds and property management committees met to discuss summer help. The committees recommend hiring Landin Spurgeon for the property management department and Hailey Shockley and Dustin Mitchell for the grounds department. **Motion**

by Bouse, seconded by Halbert, to approve the hiring of Landin Spurgeon, Hailey Shockley, and Dustin Mitchell for summer help. Vote: All ayes. Honea absent.

Discussion of contract for treatment plant: Steve Black stated that his treatment plant operator contract is getting ready to expire and would like to extend it for 6 months until 12/31/24. Thurman stated that all parties can agree to change the date of the current contract to 12/31/24. **Motion by Martin, seconded by Hutson, to extend Steve Black’s contract and change the expiring date to 12/31/24. Vote: All ayes. Honea absent.**

Bouse stated that Black will need David Minardi at the treatment plant for training. Martin had a concern, Black is a contractor therefore there is not a job opening and can not just move Minardi to that position and just wants everything to be done the correct way. Thurman stated the reason for the contract/contractor is because they had to have certain licenses. There can be a lateral transfer and specifically with those qualifications. Martin asked if that would be a lateral move since there is not a position. Bouse asked Minardi if he has the qualifications, and it was replied yes. Thurman stated that the position has to be created, added to the salary schedule, and posted. Martin asked Bouse if he was good with the timeframe of the position and Bouse replied yes just wants Minardi at the treatment plant for the 6 months for training to be prepared to actually take over the treatment plant. Minardi felt that 6 months hands on training will help with a smooth takeover. **Motion by Bouse, seconded by Hartzell, to create a job description, create the position, put the position in the salary schedule, and post internally for a treatment plant operator. Vote: All ayes. Honea absent.**

Park and Recreation recommendations:

Electric to the lamb/goat barn addition - In the original recommendation from park and recreation to approve and addition to the lamb/goat barn that was previously approved it was recommended to add electric paid for by the City of Cuba. Per Andy Simpson, electric supervisor, \$1000 is the rough cost of the project. **Motion by Martin, seconded by Hutson, to approve the electric to the lamb/goat barn. Vote: All ayes. Honea absent.**

The park and recreation committee recommended to hire Cadynce Basham and Trenton Bailey as lifeguards at the Cuba Pool. **Motion by Hutson, seconded by Halbert, to approve hiring Cadynce Basham and Trenton Bailey as lifeguards. Vote: All ayes. Honea absent.**

Tourism recommendation – King Air C-12 Static Display Aircraft proposal: Hartzell stated that the tourism committee received a letter from King Air Nation with a proposal offering a payment of \$10,000 to support the tourism efforts of the city in trade for the removal of the landing gear and any internal components that can be removed from the King Air C-12 Static Display Aircraft without affecting the external aesthetics of the aircraft. They will be replaced with aesthetically similar components and insure the aircraft will be able to be safely displayed. Martin stated that Don Fuchs who was involved in receiving the aircraft is on board with the proposal as well as the airport manager. **Motion by Hutson, seconded by Bouse, to approve the proposal. Vote: All ayes. Honea absent.**

RFQ for legal services bids: Mayor Copling stated that Thurman withdrew the legal services bid and the council needs to either accept the other bid or go out for other bids. Hutson would like to look for other legal services. Martin stated that since the services were already bid out, they have to post the bid because of it being a specialized service and can send bid specifics directly to other firms. Thurman

stated that they can do direct solicitations but still need to approve going for bids. **Motion by Hutson, seconded by Martin, to approve going out for legal services bids. Vote: All ayes. Honea absent.**

Police Chief report: None

Nuisances – PC Shelton gave an update.

Martin asked if the parking is worked out on Green Street. PC Shelton replied it is being worked on.

Motion by Bouse, seconded by Halbert, to have the first reading of Bill No. 2131 by caption only.

Vote: All ayes. Honea absent. Thurman read Bill No. 2131 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with Archer-Elgin for engineering services for the initial lead service line inventory. **Motion by Bouse, seconded by Halbert, to approve the first reading of Bill No. 2131. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea absent. Motion by Bouse, seconded by Hutson, to have the second reading of Bill No. 2131. Vote: All ayes. Honea absent.** Thurman read Bill No. 2131 a second time. **Motion by Bouse, seconded by Hartzell, to approve the second reading of Bill No. 2131. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes, Bouse-yes. Honea absent.** Mayor Copling declared that Bill No. 2131 becomes Special Ordinance 907 on this 23rd day of April 2024.

Motion by Hutson, seconded by Bouse, to have the first reading of Bill No. 2132 by caption only.

Vote: All ayes. Honea absent. Thurman read Bill No. 2132 – An ordinance approving awarding the bid for purchasing and installing of a security camera system to Fortress Security & Alarms LLC and authorizing the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Bouse, seconded by Hutson, to approve the first reading of Bill No. 2132. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea absent. Motion by Hutson, seconded by Bouse, to have the second reading of Bill No. 2132. Vote: All ayes. Honea absent.** Thurman read Bill No. 2132 a second time. **Motion by Martin, seconded by Halbert, to approve the second reading of Bill No. 2132. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes, Bouse-yes. Honea absent.** Mayor Copling declared that Bill No. 2132 becomes General Ordinance No. 1228 on this 23rd day of April 2024.

Motion by Bouse, seconded by Hutson, to have the first reading of Bill No. 2133 by caption only.

Vote: All ayes. Honea absent. Thurman read Bill No. 2133 – An ordinance approving awarding the bid for a keyless entry system to the Cuba Police Department to the Flying Locksmiths of St. Louis, and authorizing the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Bouse, seconded by Hartzell, to approve the first reading of Bill No. 2133. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea absent. Motion by Bouse, seconded by Hutson, to have the second reading of Bill No. 2133. Vote: All ayes. Honea absent.** Thurman read Bill No. 2133 a second time. **Motion by Hutson, seconded by Bouse, to approve the second reading of Bill No. 2133. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes,**

Bouse-yes. Honea absent. Mayor Copling declared that Bill No. 2133 becomes General Ordinance No. 1229 on this 23rd day of April 2024.

Motion by Martin, seconded by Hutson, to have the first reading of Bill No. 2134 by caption only.

Vote: All ayes. Honea absent. Thurman read Bill No. 2134 – An ordinance approving awarding the bid for installing the flooring at the Cuba City Pool to Designer Concrete, Inc. and authorizing the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Martin, seconded by Hutson, to approve the first reading of Bill No. 2134. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea absent. Motion by Hutson, seconded by Bouse, to have the second reading of Bill No. 2134. Vote: All ayes. Honea absent.** Thurman read Bill No. 2134 a second time. **Motion by Martin, seconded by Hartzell, to approve the second reading of Bill No. 2134. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes, Bouse-yes. Honea absent.** Mayor Copling declared that Bill No. 2134 becomes General Ordinance No. 1230 on this 23rd day of April 2024.

Motion by Bouse, seconded by Halbert, to have the first reading of Bill No. 2135 by caption only.

Vote: All ayes. Honea absent. Thurman read Bill No. 2135 – An ordinance approving awarding the bid for a 2023 Wastwater Collection System Improvement Project to Donald Maggi, Inc. and authorizing the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Hutson, seconded by Bouse, to approve the first reading of Bill No. 2135. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea absent. Motion by Hutson, seconded by Halbert, to have the second reading of Bill No. 2135. Vote: All ayes. Honea absent.** Thurman read Bill No. 2135 a second time. **Motion by Bouse, seconded by Halbert, to approve the second reading of Bill No. 2135. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes, Bouse-yes. Honea absent.** Mayor Copling declared that Bill No. 2135 becomes General Ordinance 1231 on this 23rd day of April 2024.

Martin stated that the hayfield at the airport gets cut every year and Travis Pritchett would like to bid it out to cut, fertilize, and maintain the grounds with the contract being for multiple years. There were issues last year and would like to resolve. It was discussed that the treatment plant property and some land in the Industrial Park are also cut so it should be included. **Motion by Bouse, seconded by Halbert, to approve bidding the cutting, fertilizing, and maintaining of the hay properties. Vote: All ayes. Honea absent.**

Martin stated that she was asked to remind all Public Works employees to drive respectfully in their city vehicles.

Hutson asked if Hood Park is locked up nightly and PC Shelton stated no because the police can't get in the park if there is an emergency.

Bouse stated there was some confusion with an employee taking their personal vehicle to a conference and their reimbursement. Bouse was told that the employee didn't get reimbursed because he drives a city vehicle daily and thinks they should be reimbursed as once the class is out, they are not on city time

anymore and may want to do something different and policy states they get reimbursed if using their personal vehicle. Martin asked how they know their mileage and Bouse stated that we know how far it is from Cuba to the hotel. Martin stated that policy is something that needs to be looked into. **Motion by Bouse, seconded by Martin, to approve the reimbursement for mileage from Cuba to the hotel of the conference. Vote: All ayes. Honea absent.**

Clerk Garbo stated that Thurman is requesting an easement from Joe Cartwright to draft an agreement for the 2 inch water line that will become the home owners responsibility. Once received an agreement will be drafted. Garbo will reach out for the easement.

PC Shelton stated that the gun range is now landlocked and need to reach out to the fire department to see if they will grant an easement as it wasn't originally negotiated. PC Shelton to get more information.

Motion by Bouse, seconded by Hutson, to adjourn. Vote: All ayes. Honea absent.

Lainie Garbo, City Clerk